

Internal Audit Status

- Currently there is no travel pending nor planned for IA.
- IA is conducting business as usual as far as audits.
- Each member of the team has department provided hand sanitizer and disinfectant wipes.
- All IA employees sanitize their hands upon entering the IA suite (there is a wall mounted hand sanitizer).
- Supplies of hand sanitizer and disinfectant wipes are ample.
- All IA employees are disinfecting their desk area/office at least daily.
- Currently, IA is practicing social distancing by not having organized meetings until further guidance is communicated.
- High use areas (door, supply closet, credenza) in the IA department are being disinfected multiple times per day.
- Staff will be self-monitoring for illness.
- If department members are not feeling well they are staying home.
- We are being flexible to the auditees who won't be able provide information timely due to the current situation.