



### **Mission Statement:**

To cultivate effective leaders for tomorrow's generation of the Salt River Pima-Maricopa Indian Community youth.

### **Vision Statement:**

The vision of the Young River Peoples Council (YRPC) is to promote community involvement and help provide positive outreach for the youth of the Salt River Pima-Maricopa Indian Community (SRPMIC); by encouraging the youth of the SRPMIC through educational, traditional and governmental opportunities that will allow them to gain new experiences within and outside of the community that promotes individual progression.

### **Article I Name:**

The name of the organization shall be the Young River Peoples Council.

### **Article II Objective:**

To promote the development of future tribal leaders; to help bring awareness to concerns facing SRPMIC youth; to coordinate community service projects and provide opportunities for the youth to interact as a means of positive self-growth.

### **Article III Members:**

The Youth Council shall consist of:

- An enrolled community member of SRPMIC of O'odham/Piipaash descent. (If not an enrolled member, YRPC would vote that person in) (Advisor will verify enrollment number of enrolled family member)
- Between the ages of 13-21
- Live within a 10 mile radius of the community
- Enrolled and in good standing in school and/or working
- Must maintain a 2.5 GPA to travel

Members eligibility in the organization will also be based on the desire he/she shows to further the purpose of the organization and contributes time, talents, or other assets to the organization.

### **Section 1**

A community member that is 12 years of age could be considered for possible membership if voted in by the YRPC. Those being considered must show interest in the YRPC and abide by regulations put forth.

### **Section 2**

If a member turns 22 after the Inauguration, they will remain a member until the end of the executive term.

### **Section 3**

If a member lives outside of the 10-mile boundary, they will need to provide their own transportation. Arrangements could be made through the Youth Council Advisor.

## **Article IV Officers:**

The officers of the Youth Council shall be President, Vice President, Corresponding, Clerical Secretary and Treasurer.

### **Section1: President**

The President shall be the elected head of the Youth Council. He/ She shall preside at all meetings of the YRPC and see that all duties the Youth Council assigned are being fulfilled. It is the duty of the President to make reports to tribal council. The President will maintain an unbiased stance in all issues facing the Youth Council to foster a base of fairness and equality among its members.

### **Section 2: Vice President**

The Vice President shall be responsible and perform such duties and/or assignments in the absence of the President. They shall keep in contact with other Youth Council/organizations, and keep record of the Youth Council monthly calendar.

### **Section 3: Correspondent Secretary**

The Correspondent Secretary shall be responsible for keeping in contact with all members, parents and guardians of the Youth Council, and maintain a current active membership list. The Correspondent Secretary shall also be responsible for any Youth Council social media accounts in conjunction with the YRPC advisor. In addition, the Correspondent Secretary will be responsible for receiving and sending all letters from the YRPC office.

### **Section 4: Clerical Secretary**

The Clerical Secretary shall be responsible for keeping the minutes and recording motions of each youth Council meeting.

- A) In the event that the clerical secretary is not present during a Youth Council meeting, the Correspondent Secretary will take on the roles. If the Correspondent Secretary is not present, the person presiding over the meeting will delegate a member of the Youth Council to take on these roles.

## **Section 5: Treasurer**

The Treasurer shall be responsible for reporting, monitoring, keeping record, handling all transactions of the Youth Council group account. They are not in charge of the budget; however, the treasurer needs to be aware of its limitation and insufficiencies. The specific duties of the Treasurer are:

- a. Keep an accurate record of all money received.
- b. When depositing monies, an advisor must be present.
- c. Never deposit money received by the YRPC in a personal account.
- d. Issues a receipt for monies received when necessary.
- e. Prepare a report for a regular YRPC meeting when needed.
- f. Prepare and present an annual report by the end of the executive term

## **Article V: Meeting**

### **Section 1: Youth Council Meetings**

YRPC will conduct meetings every other week on a day, time, and location that works best for the YRPC.

- The YRPC must establish a quorum of five (5) Youth Council members (this does not include the President and Vice-President in order to conduct an official meeting). If this quorum is not met, the meeting will need to be rescheduled.
- If deemed necessary YRPC Executive Council and/or Advisor(s) will call for a Special Meeting on any issue(s) that may arise with the YRPC.

### **Section 2: Executive Council Meetings**

The Executive Council (EC) is to conduct a meeting session prior to a regularly scheduled YRPC meeting, to confirm the items on the agenda and discuss any other business involving the Young River People's Council

- A quorum of three (3) executive council member must be met in order to conduct an official executive session. If the quorum is not met, EC is still responsible to meet before a regular YC meeting is called to order.
  - The elected President is to oversee each executive meeting if the President is not present the EC will then follow the chain of commands:
    - President
    - Vice-President
    - Clerical Secretary
    - Correspondent Secretary
    - Treasurer
- a.) Executive Council is responsible to have four meeting a month which include two executive meeting and two regular meetings. If an EC officer is to miss three consecutive meeting without contact to EC or staff, they will be considered for removal. (See Article VII, Section 2)

### **Section 3: Attendance/Active Membership**

- a.) All YRPC members are held accountable for attendance to each Youth Council meeting.
  - If a member of the Youth Council fails to attend three consecutive meetings they will be labelled as inactive by the EC and Advisor(s).
- b.) If a Youth Council member has been on the inactive list for a duration of three months with no contact with EC and/or Youth Council staff, the EC would then assume there is no longer an interest to be a Youth Council member. Prior to a member being removed, the EC and staff will follow the process of removal. (See Article VII, Section 2)
- c.) In order to be considered an active member, youth council members must attend at least 50% of YRPC meetings and 75% of YRPC activities per month. Active membership for EC will consist of 75% of meetings and YRPC activities to be labelled as active.
- d.) In order to be eligible for travel, youth council members must be an active member for 3 consecutive months prior to the travel date. Each active youth council member needs to have completed a goal or actively planning a goal in order to travel.

### **Section 4: Agenda**

All Regular and Special Meetings of the Youth Council shall be conducted in accordance with Roberts Rules of Order and consist of the following:

- A.) Call to Order
- B.) Welcome
- C.) Opening Prayer
- D.) Roll Call
- E.) Approval of Agenda
- F.) Minutes
- G.) Introductions/Presentations
- H.) Reports
- I.) Unfinished Business
- J.) New Business
- K.) Announcements
- L.) Adjournment

### **Section 5: Committee**

Committee(s) shall be established by the President from time to time as deemed necessary to carry out the work of the group. The committee Chairperson(s) will be appointed by the President. The President shall overlook and ensure that all committees are operating effectively.

Every youth council member should chair at least one youth council committee or planning their own youth council goal. Goals need to be dropped if it does not meet proposed deadline. The President will drop goals if deemed necessary.

## **Article VI Nominations and Elections:**

### **Section 1**

Nominations will take place at the first regular meeting in December. A motion will be made to open and close the nomination process for each executive position.

Nominations and Elections are open to all members who have been active (See Article III) for 3 consecutive months prior to elections. Any active member can be nominated as long as the individual is present to accept or decline the nomination. An active member can only accept one nomination for a position on the EC; there will be at least one accepted nomination for each seat before closing.

### **Section 2**

Each candidate will be given a maximum of 3 minutes to give an oral speech. The council will go into voting ballot for all executive positions. A motion will be made to open and close the voting bloc. All qualified active youth council members and the presiding officers have the right to vote. At any time staff can be asked to vacate the voting bloc. Results will be given at the end of the meeting.

## **Article VII Removal of Executive Officer and Youth Council Members:**

Any member can be removed by the youth Council at any time. If it is in the best interest of the organization. Removal will be without prejudice and determined by the majority vote of the Youth Council.

### **Section 1: Automatic removal**

Automatic removal from the Young River Peoples Council will be based on the following:

1. Alcohol/substance use (unless prescribed)
2. Criminal behavior
3. Breach in Travel Agreement
4. Code of Conduct
5. Code of Ethics
6. Inappropriate Behavior

A letter for automatic removal will be sent to inform member by correspondent secretary or Youth Council Advisor. Removal will take place immediately.

### **Section 2: Removal of Executive Officer or Member**

Removal of any officer elected or appointed by the Youth Council does not exclude them from being a member of the Youth Council.

- a) If removed, after a 6-month leave, and the member wanted to be a part of the Youth Council again, youth would need to present their case to the Youth Council and Youth Council will take it to a vote.
- b) If the President is to be removed, the Vice President will be sworn into Presidency. If any officer other than President shall be removed, the EC has the authority to nominate another Executive Council member to fulfill that vacancy. If all EC members are to decline such nomination, the vacancy for the EC seat will be open to any YC member. A letter for removal will be sent to inform member by correspondent secretary or Youth Council Advisor. Removal will take place immediately.

### **Section 3: Resignation**

In the event an elected official wished to step down from the Executive Council, the individual must write a letter of resignation and present it at the next YRPC meeting. The letter must give reason as why the individual so chooses to resign. If an elected official is inactive for 3 months and has not submitted a resignation letter, they will follow the removal process in Article VII Section 2.

### **Article VIII Amendment of Bylaws:**

These bylaws may be amended at any meeting of the Youth Council by majority vote of active YRPC members, provided that the amendment has been submitted in writing at the previous meeting.