

SALT RIVER PIMA-MARICOPA INDIAN COMMUNITY**Finance Department - Cashier's Office**

10005 East Osborn Road, Scottsdale, Arizona 85256
(480) 362-7720

**Commercial Water Application and Agreement**

Email completed form to PWWaterResources@SRPMIC-nsn.gov

Company/Owner Name		Phone # 1	
Primary Contact Name		Phone # 2	
Service Address		City	Zip
Billing Address		City	Zip
Email			
Project or Development Name			
Property Management Name (if applicable)			
Property Management Contact (if applicable)			

Service Request: ☐ Start Service (New Build) ☐ Stop Service

Water Meter Size: ☐ 3/4" ☐ 1" ☐ 2" ☐ 3" ☐ 4" ☐ 6" ☐ 8" ☐ 12" **Type:** ☐ Building/Domestic ☐ Landscape

Desired Date of Meter Delivery/Shutoff: _____

Required at the time of application:

- ☐ Pre-approval of meter size and determination of meter fees by Public Works Department - Water Resources
- ☐ Attach a copy of Driver License or State-Issued ID card to the completed
- ☐ Attach a copy of Company ID or Business Card to the completed form
- ☐ Attach a copy of the Company's W-9 Form
- ☐ Acknowledgment of Conditions of Service (pages 2-5)

Acceptable forms for payment: Cash, Business Check, Cashier's Check, Money Order, Credit Card, or Debit Card

Make checks payable to: Salt River Pima-Maricopa Indian Community

Submit payment to: SRPMIC Finance – 10005 E. Osborn Rd, Scottsdale, AZ 85256

Within 3 business days, Finance will contact customers choosing to make payment by Credit Card or Debit Card.

I have read and agree to comply with the Conditions of Service.

Print Name (Responsible Party): _____

Signature: _____ **Date:** _____

For office use only

Verified by: _____

Date of Set-up: _____

Account Set-up by: _____

CUSI Account Number: _____

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SRPMIC Commercial Water Meter & Utility Service – Conditions of Service

Customers will be individually responsible for initiating or terminating water services with the Community.

When opening a new account without an existing meter (new build), the commercial customer will be charged a meter fee based on the table below:

Meter Size (inches)	Tap/Meter Fee WT2	Deposit WT3	Turn on Fee WT2	Total Amount for New Account
¾	\$700	\$78	\$25	\$803
1	\$800	\$78	\$25	\$903
2	\$2,000	\$367	\$25	\$2,392
3	\$2,500	\$580	\$25	\$3,105
4	\$4,000	\$2,369	\$25	\$6,394
6	\$7,000	\$2,369	\$25	\$9,394
8	\$11,000	\$2,369	\$25	\$13,394
12	\$17,000	\$2,369	\$25	\$19,394

As part of the meter fee, the Community will provide the commercial user with a new water meter. Meters supplied by the Community are Sensus iPERL (¾" – 1") and OMNI T² turbo (2" - 12") water meters. New commercial users shall not use any meter other than those purchased from the Community without prior authorization from the Public Works Department. New commercial water accounts require a deposit based on meter size. After 12 consecutive months of on-time payments the deposit will be credited to the account.

An active (new) water account is required for each water meter requested.

For new build meters: Prior to submitting application, meter size shall be confirmed and approved by the Public Works Department. Meter size requested should match what was paid for as part of the impact fee (during the planning process with SRPMIC Community Development Department) as well as what was shown in the construction plans (that were permitted by SRPMIC Engineering and Construction Services). If the meter size deviates from either, meter size will need to be evaluated and will delay the process for obtaining a water meter. If the meter size is not in accordance with the impact fee payment, you will need to contact the SRPMIC Community Development Department and may need to pay extra fees.

Upon delivery of water meter from the Public Works Department, the meter shall be installed within 10 business days. Once the meter is in possession of the customer, the customer is responsible for the meter including any damages to or theft of the meter. Cost to replace or repair the meter shall be borne by the customer.

Opening new commercial water account:

- **Option 1:** The contractor will complete the Commercial Account form when they are responsible for the meter setup and the monthly water usage during the construction. Once the construction is complete, the contractor will need to close the water account. The owner will be allowed to make payments to the contractor's water account. Any refunds due will be paid to the water account holder.
- **Option 2:** The owner will complete the New Commercial Water Account Form when they are responsible for the meter setup and the monthly water usage during the construction of the new build or when the construction is complete and the contractor has closed their water account used during the project.

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Once the account is established for each meter, the customer will start receiving billing regardless of use. Any commercial account past due by at least 60 days will be subject to shutoff by the Public Works Department. A shutoff service will not be reactivated until the entire balance due is paid as well as a commercial delinquent account fee of \$250.

It is the customer's responsibility to keep account information current and for notifying the Finance Department – Cashier's Office if there are any changes to the customer's contact information.

Once installed, customer shall protect the water meter from damage caused by activities on their property. In the event that such activities result in damage to the meter, the Community will repair or replace the meter and the cost thereof shall be borne by the customer.

Customer shall grant Community a right of entry, for ingress and egress across the property and shall make provisions for access to the property by Community for the purpose of reading water meter, performing maintenance, repair or replacement of water meter and associated automatic reading equipment and ensuring compliance with the terms of this agreement. Reasonable access shall be provided during regular business hours or at any time in the case of emergency.

Customer shall not by-pass meter or take any action which would affect the accuracy of the water meter reading or the proper functionality of the water meter. If customer is found to be tampering with meter, a \$500 meter tampering fee shall be applied to customer's account. Repeated meter tampering will result in disconnection of service.

Requests for multi-meter manifold installations will not be accepted. The Community does not allow for manifold installations.

No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an appropriate backflow prevention device.

The customer shall, at their expense, properly install, test, and maintain any required backflow prevention device. Copies of all testing and maintenance records shall be provided to the Public Works Department.

The customer/owner is responsible for the installation of the meter. When meter has been installed by customer, the installation shall be inspected by Engineering and Construction Services Department and approved. Once meter installation has been inspected and approved, customer shall notify and contact Public Works Department Water Resources Section to request to have water turned on. Public Works Department will coordinate with the customer for water turn.

If a water break or leak should occur at the service address, the customer must notify Public Works Customer Service at 480-362-5600 as soon as possible, and the water leak may or may not be the responsibility of the customer depending on the location of the leak.

The customer will be billed once a month for water consumption and sewer (if applicable). The Community has a tiered water rate structure, which consists of a monthly base service charge based on meter size and a monthly quantity usage charge. Sewer rates consist of a monthly base fee, also determined by water meter size, and a monthly charge calculated by multiplying 90 percent of the customer's average consumption from the prior December, January and February. New accounts established after January 1st of a given year will have the monthly wastewater quantity calculated at 75% of the monthly water usage until February of the following year. Thereafter, the 90 percent calculation will apply.

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The water base and usage fees are as follows:

Commercial Water Base Fees

Meter Size (inches)	Water Base Fee*
¾ Commercial	\$14
1	\$20
2	\$35
3	\$45
4	\$100
6	\$200
8	\$300
12	\$600

Commercial Water Usage Fees

Tier #	Rate per 1,000 Gallons	Gallons Used	
		From	To
1	\$1.57	0	2,500
2	\$2.70	2,501	6,000
3	\$3.15	6,001	20,000
4	\$3.38	Over 20,000	

The sewer base and usage fees are as follows:

Commercial Sewer Base Fees

Water Meter Size (inches)	Sewer Base Fee
¾ Commercial	\$2.50
1	\$2.50
2	\$35.00
3	\$45.00
4	\$65.00
6	\$125.00
8	\$175.00
12	\$350.00

Commercial Sewer Usage Rates

User Category	Rate per 1,000 Gallons
Commercial Business	\$2.52
Non-Compliant	150% of normal rate for minimum of 6 months

- The monthly wastewater quantity is calculated at 90% of the average monthly water usage from the prior December, January, and February.
- New accounts established after January 1st of a given year will have the monthly wastewater quantity calculated at 75% of the monthly water usage until February of the following year. Thereafter, the calculation from (a) above will apply.
- The monthly sewer charge does not apply to landscape only meters or meters serving a facility that does not discharge to the Community sewer collection system.
- In cases where the Community determines that a sewer user's discharge pattern or water use pattern is too erratic, the Community may authorize calculation of the monthly wastewater quantity based on 90% of monthly-metered water use. The Public Works Department shall have the authority to make this determination.
- Upon approval of the Community, industrial and large volume users may, at their own expense and subject to the requirements of the Community, install a separate meter in order to determine the quantity of wastewater actually entering the sewer system and future sewer charges shall be limited to that wastewater actually entering the sewer collection system as so determined by the Community.

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For questions or more information on commercial meter, you may contact Public Works Department:

Public Works Department at (480)362-5600

For questions or more information on commercial meter, you may contact Community Development Department:

Community Development at (480)362-7600

For question on billing or water account information, you may contact:

SRPMIC Finance Cashier's Office at 480-362-7720

For meter installation inspection request, contact Engineering and Construction Services Department:

Engineering and Construction Services at 480-362-7900