

# Salt River Fire Department EMS Policies and Procedures

## ALS Recertification



10/2015

409.03

### PURPOSE

The purpose of this document is to clearly outline the process for an advanced life support (ALS)-certified provider to follow to maintain certification.

### POLICY STATEMENT

Maintaining a valid Arizona certification as an emergency medical technician-paramedic is the responsibility of the individual member. EMS staff as outlined in this procedure will provide support, guidance, and record keeping.

### PROCEDURE

1. Every two years each Salt River Fire Department paramedic is required by Arizona Department of Health Services to accrue a minimum of 60 hours of continuing education credit. Nationally recognized certification requires a minimum of 72 hours of continuing education credit and although maintaining this status is encouraged, it is not mandated by the State of Arizona or the Salt River Fire Department.

The Salt River fire Department's medical direction and base station is Honor Health. **It is a base station requirement that the paramedic attend a total of six (6) tape n charts through Honor Health in a two year period for recertification. The Salt River fire Department's paramedic is required to contact the base station coordinator prior to on-line recertification to verify they have met this requirement. Failure to comply could result in loss of medical direction.**

2. It is the employee's responsibility to keep track of their own individual recertification expiration dates and the SRFS EMS division will assist the employee with 90, 60, and 30 day expiration notices. At this time providers are encouraged to make an appointment with a representative of the SRFD EMS Division to assist in the completion of their recertification application.

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3. Any paramedic that fails to accrue a minimum of 60 hours of continuing education as required by the state or base station; will be directed to make up the deficit in hours in a manner acceptable to the state and or base station. Documentation of this effort will be supplied to the EMS Chief. Once the application materials have been completed by the employee they can meet with the SRFD EMS chief to review. The paramedic will be directed to make an appointment with their base hospital paramedic coordinator for a recheck and to obtain the proper signatures if needed.
4. If an employee allows their certification to expire they are subject to disciplinary action on part of the Salt River Fire Department as well as the base station. If the employee has exceeded the recertification date by not more that 30 days they will be required to pay \$150.00 to ADHS for recertification purposes. This cost is the responsibility of the employee and not the Salt River Fire Department.

The employee is required to turn in copies of all EMS certifications to the EMS Chief and base station for tracking purposes.

### STANDARD

DHS Rules and Regulations