

Salt River Fire Department EMS Policies and Procedures

EMS Section



05/2003

401.02

PURPOSE

The purpose of this document is to recognize the functions and responsibility of the Emergency Medical Support Section of the Salt River Fire Department. This policy also provides an overview of the EMS Section and its role within the Fire Department and medical community.

POLICY STATEMENT

The EMS Section is responsible for the development, implementation, and evaluation of programs necessary to enable field providers to provide emergency medical care to the citizens and visitors of the Salt River Pima -Maricopa Indian Community. The staff members of the EMS Section are committed to delivering the highest quality service possible.

RESPONSIBILITIES

It shall be the responsibility of the EMS Battalion Chief to plan, coordinate, and oversee the Salt River Fire Department's Emergency Medical Services program. Under general direction of the Fire Chief and the Salt River Fire Department's Medical Director, the EMS Battalion Chief shall serve as the Department's EMS Coordinator.

The EMS Battalion Chief and members of the EMS Staff shall:

- Serve as liaisons to other medical units, such as hospitals, ambulance services, Department of Health Services, and other public safety agencies.
- Plan, develop, implement, and evaluate training programs for all Department medical providers.
- Prepare and manage the EMS budget.
- Develop; implement, and monitor appropriate Quality Management (QM) programs of medical care provided.

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- Coordinate the selection process by which firefighters are selected to become ALS providers.
- Investigate concerns or complaints regarding the delivery of prehospital care from employees, the public, hospitals, and recommend appropriate action.
- Maintain records of all Arizona State certifications and coordinate the certification process.
- Provide support to the Fire and Life Safety Section for community education programs on topics such as EMS, CPR, and first aid.
- Develop and maintain EMS Standard Operating Procedures and Guidelines in conjunction in Fire Administration and in accordance with regional and state authorities.
- Conduct research to evaluate and improve the patient care delivery system.
- Manage contracts with educational facilities, transportation providers, and medical institutions.
- Serve as medical information resource for field providers.
- Serve as resource for medical-legal and risk management issues.

STANDARD

EMS staff members will meet the criteria set forth by Job Descriptions outlined by the Salt River Pima Maricopa Indian Community in conjunction with Fire Administration. Necessary licenses and/or certifications will be maintained accordingly.