



Salt River Pima-Maricopa Indian Community

10,005 East Osborn Road, Scottsdale, Arizona 85256
Telephone (480) 362-7649 Fax (480) 362-5849



Community Development Department Economic Development Division

SRPMIC Business License and Privilege Tax License Application Instructions

Welcome to the Salt River Pima-Maricopa Indian Community ("SRPMIC" or "Community"). All businesses conducting business with, or within, the SRPMIC are required to obtain a Business License and Privilege Tax License including businesses conducting retail sales, services, tenants of commercial developments located within the SRPMIC, general contractors, and subcontractors.

GENERAL INFORMATION

The SRPMIC Economic Development Division issues all Business and Privilege Tax Licenses. The Economic Development Division is located in the SRPMIC Two Waters Complex, Building B, 3rd floor, located at Longmore & Osborn Roads. Our business hours are Monday through Friday from 8:00 am to 5:00 pm, excluding holidays, and our mailing address is:

Salt River Pima-Maricopa Indian Community
Economic Development Division
10,005 E. Osborn Rd.
Scottsdale, AZ 85256

Your Business License and Privilege Tax Licenses will be mailed to you within **10 business days** from the date we receive your complete application and payment.

Please note that electronic versions of the applications may be found on the SRPMIC website located at <http://www.srpmic-nsn.gov>. From the SRPMIC home page, click on the "Economic Development" tab and scroll to the "Resources" section of the page.

Please complete all sections of the applications and sign them. Be sure to include your Federal Employer ID number or Social Security Number, as failure to complete all sections will prolong the process. All incomplete applications will not be processed, or refunded.

Should you have any questions regarding the applications, please contact Juana Fulwilder, Business License and Tax Permit Specialist, at (480) 362-7649 or via e-mail at juana.fulwilder@srpmic-nsn.gov.

FEES AND PAYMENT INFORMATION

First-time applicant fees: The Business License first time fee is \$75.00 and the Privilege Tax License first time fee is \$20.00, for a total of \$95.00. Both licenses run for the calendar year (January 1 to December 31).

Renewal fees: Both the Business License and the Privilege Tax License must be renewed annually. The renewal fee is \$70.00 total, which covers both your Business License and Privilege Tax License. Additionally, if there have been any changes made to the business information, such as a change in business name or ownership, you must contact the Economic Development Division so that we may update your business information.

All in-person payments must be made at the SRPMIC Finance Department located in the SRPMIC Two Waters Complex, Building A, 1st floor. The Finance Department accepts cash, check, electronic payments, and money orders. Please make all checks and money orders payable to: Salt River Pima-Maricopa Indian Community.

IMPORTANT INFORMATION FOR CONSTRUCTION-RELATED BUSINESSES

Any business performing ground disturbing activities, including construction, general contractors and subcontractors, must attend the SRPMIC Cultural Sensitivity Training before starting work on the Salt River Pima-Maricopa Indian Community. Please contact Esther Moyah by e-mail at esther.moyah@srpmic-nsn.gov or by phone at (480) 362-7656 for information.

IMPORTANT INFORMATION FOR FOOD VENDORS

Applicants who are food vendors must obtain a Food Permit from the SRPMIC Environmental Health Department. Food Permits may be obtained by contacting Mike Campbell at (480) 362-7338 or via e-mail at mike.campbell@srpmic-nsn.gov.

ADDITIONAL SRPMIC CONTACT INFORMATION

- Treasury Dept. - all tax related questions: (480) 362-7678
- Engineering & Construction Services Dept. - all questions regarding building permits, occupancy permits, and all other construction related questions: (480) 362-7900
- Purchasing Division - all questions regarding procurement and vendors: (480) 362-7700
- Community Regulatory Agency – all questions regarding vendor gaming licenses for Casino Arizona and for liquor licenses within the SRPMIC: (480) 362-5450

Thank you for doing business with the Salt River Pima-Maricopa Indian Community.



SALT RIVER PIMA-MARICOPA
 INDIAN COMMUNITY
 10005 E. Osborn Rd.
 Scottsdale, AZ 85256-8722
 480-362-7649

Business and Privilege Tax License

PLEASE COMPLETE ALL SECTIONS

New application \$95 Renewal Application \$70

All Fees are NON-REFUNDABLE

Current Business License # _____ Current Privilege License # _____

I. BUSINESS INFORMATION

Business Name (Individual, Company, or DBA)		Legal Entity Name	
Federal Tax ID (EIN or Social Security # if no EIN)		Start Date with SRPMIC	
Business Phone No. ()	% of Community Member owned	# of Employees	
Business Address		City	State ZIP Code
Mailing Address (if different than Business Address)		City	State ZIP Code
Statutory Agent Name & Address		City	State Zip Code

II. BUSINESS TYPE

Type of Business Please provide the NAICS (North American Industry Classification System) code for your business. Use the 2007 NAICS codes as provided at www.census.gov/eos/www/naics . _____

III. BUSINESS OWNERSHIP (for additional names, please attach list)

Name (Owner, Partners, LLC Members, or Officers)	Title	SRPMIC Tribal Enrollment # (if applicable)

IV. BUSINESS CONTACT

Name of Contact Person		Title	
Phone Number ()	Email Address	Preferred Method of Communication <input type="checkbox"/> Phone <input type="checkbox"/> E-mail Address	
Mailing Address (if different than above)		City	State ZIP Code

For additional information, please visit www.srpmic-nsn.gov/government/treasurer.